Yet in another exhibition organised in the exhibition hall of the State Archives some interesting historical documents were displayed.

The Orissa State Archives has also been selected as one of the centres for imparting practical training to the trainees under the Correspondence Course in Archives-keeping, started by the National Archives of India.

PONDICHERRY

1976-77

Administration : Archives remained under the administrative control of Education Department.

Budget : For 1976-77 a provision for sum of Rs. 2 lakhs was made on the plan side. There was, however, no provision on the non-plan side.

Building : Archives is occupying a portion of Romain Rolland Library Building.

Record Management : Archives is in the
Research and Reference : initial stage of
Reference Media : reorgination, hence
Publication Programme : work in this regard
Preservation of Records : is not yet completed.

Photo-Duplication : State Archives does not possess Microfilming Unit of its own.

Library : No acquisitions were made during the period under review.

PONDICHERRY

1977-78

Administration : The archives remained under the administrative control of the Education Department.

Budget : During 1977-78 the department exhausted its total allocation of Rs. 14,800 on the non-plan side while no provision was made on plan side. For 1978-79 provision of Rs. 18,000 has been made on the non-plan side and Rs. 3,000 on plan side.

Building : The archives is accomodated in a portion of the Romain Rolland Library.

Record Management :
Research and Reference :
Reference Media : No work in this regard
Preservation of Records : was done during 1977-78
Photo-Duplication :
Library :

PUNJAB

1976-77

Administration : The Punjab State Archives remained under the administrative control of the Secretary to Government Punjab, Education and Language Department.

Of the three schemes **viz.** (i) Maintenance and Preservation of State Records at the Divisional Level. (ii) Setting up of the Archival Museum of Documents connected with the Freedom Movement and (iii) Publication of Monographs on the history of Punjab, which were approved by the Government under the Fifth Five-Year Plan, the requisite staff on the first two schemes has since been appointed. And the work relating to the second scheme has already been started.

Budget : For 1976-77 a sum of Rs. 3,45,868.09 was spent against the budget provision of Rs. 3,44,000 on the non-plan side and a sum of Rs. 9,383.70 was spent out of the budget provision of Rs. 1,00,000 on the plan side. For 1977-78 a sum of Rs. 3,44,000 is sanctioned on the non-plan side Rs. 1,00,000 on the plan side.

Building : The State Archives has no building of its own and it continues to be housed in palatial building of Baradari Garden, Patiala.

Record Management : 4,877 records of the erstwhile Patiala State, Finance Department and English Records of the erstwhile Kapurthala State were appraised, out of which 40 per cent were marked for retention. No retention schedule is followed while appraising the records.

Research and Reference : 32 research scholars availed themselves of the research facilities while 45 queries from research scholars were attended to. 36 records were requisitioned by the government department and 4,062 records by research scholars.

Reference Media : 2,465 files of erstwhile State records were listed, 2,766 files/cases were indexed. 15,891 files were arranged and 344 level cards were prapared. 391 manuscripts were catalogued in order to prepare a revised catalogue.

Publication Programme : No publication programme was undertaken during the period under review.

Preservation of Records : 300,416 sheets were flattened, 133,562 sheets were repaired, 71,435 sheets were guarded, 1,785 volumes and books were bound and 2,332 volumes fumigated, 6,498 sheets were pasted and 3,729 stitched.

Photo-Duplication : The State Archives has no microfilming unit of its own.

Library : During the period under review 244 books were acquired.

PUNJAB

1977-78

Administration : Dr. Bakshish Singh Nijjar, Additional Director continued to be the Head of the Directorate. The post of Record Officer, as also certain other posts under the two schemes, **viz.** (i) Maintenance and Preservation of State Records at Divisional level and (ii) Setting up of the Archives and Museum of Documents connected with Freedom Movements were, however, abolished by the state government.